

# Dural and District Pony Club

Est. 1963



## Handbook February 2023

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## **Part 1: OVERVIEW – CLUB – ZONE – ASSOCIATION**

### **Welcome to Dural Pony Club**

The committee of Dural Pony Club would like to welcome all members to a great pony club experience. The club is made up of volunteers who have learnt along the way on how pony club is run. There are many opportunities to be involved no matter what your interests and abilities are i.e. there is the canteen, the maintenance team, organising fund raising, social events, riding events and much more.

There are also many opportunities to learn along the way with show jumping course designs, instructor's courses and assisting at rally days.

Riders also have lots of opportunities to receive certificates in horsemanship, qualify for zone, state and national events and even compete at the Royal Easter Show.

This handbook is written with the intention of letting you know as much as we can about Dural Pony Club, its organisational structure, its rules, its history.

We look forward to you being part of Dural Pony Club and trust this handbook and the committee will help to answer any questions and all our friendly families are here to make your pony club experience enjoyable and make the most out of your riding experiences.

### **What Is Pony Club?**

Pony Club is a voluntary youth organisation which exists to promote the physical, mental and spiritual development of young people, encouraging in them an awareness of sportsmanship and citizenship, assisting them to gain knowledge and become proficient in their chosen sport.

Pony Club differs from other youth movements because the horse is used as the main centre of interest around which to cultivate strength of character and self-discipline while enjoying and taking part in equestrian sports.

### **Aims and Objectives of Pony Club**

- To encourage young people to ride and learn to enjoy all kinds of sport connected with horses and riding.
- To provide instruction on riding and horsemanship and to instil in the members' the proper care of their animals.
- To promote the highest ideals of sportsmanship, citizenship and loyalty, thereby cultivating strength of character and self-discipline

### **The Pony Club Association of NSW**

Dural Pony Club, which is an incorporated association with limited liability, is affiliated with the Pony Club Association of NSW and as such we follow their rules and by-laws. Every riding member and at least one adult member per family is affiliated with PCA when they join our pony club.

At the head of the PCA NSW is the State Executive which deals with matters concerning the overall management of Pony Clubs at State level, including such issues as insurance, government funding, legal matters, and general issues that affect all affiliated clubs such as regulations, safety and dress code.

There are several publications that can be purchased from the PCA of NSW, including the pony club manual "*Riding*", which is a guide to horsemanship and riding that is recommended reading for all Pony Club members and instructors. "*The Handbook*" (also known as "the Blue Book") is the PCA rulebook. <https://pcansw.org.au/policies/pca-handbook>  
The online version is great as it is always updated. This is the go to for any rules and running of events.

### **Zone 23**

The next level of administration is the Zone. Dural Pony Club is a member of Zone 23, along with Pony Clubs, Arcadia, Avondale, Forest Hills and Kenthurst. There are 27 zones in NSW. Two zone delegates from each club plus the Zone Chief Instructor (ZCI) make up the Zone Committee which presents the views of club members to the State Association. The zone

committee's responsibilities include the organisation of zone competitions, regional schools, selection of teams to compete at State Championships and the training and appointment of instructors. All zone enquires should be addressed to [zone23committee@gmail.com](mailto:zone23committee@gmail.com) Information and updates from Zone 23 can also be found on the Zone 23 facebook page.

Zones are grouped into Areas—six in NSW. Zone 23 is in Area 1. The purpose of areas is to provide a level of competition between zone and state levels, such as the Area 1 Show jumping.

### **Dural Pony Club – Our Organisation**

The Executive Committee of Dural Pony Club is responsible for the day-to-day administration of the club. The committee is responsible for making decisions about the development of the pony club's facilities, scheduling the year's events, organising competitions, fundraising and organising social occasions.

At our Annual General Meeting, held in November/December each year, the executive committee and co-ordinator positions are filled by parent volunteers and/or members over the age of 18.

The names and contact details of DPC personnel are listed at the end of this Handbook.

### **2023 Fees and membership**

| <b>Fees for 2023</b>              |       |
|-----------------------------------|-------|
| 1 <sup>st</sup> Child             | \$300 |
| 2 <sup>nd</sup> Child             | \$250 |
| 3 <sup>rd</sup> Child             | \$200 |
| Adult Riding Parent               | \$150 |
| 1 <sup>st</sup> Non-Riding Parent | \$50  |
| 2 <sup>nd</sup> Non-Riding Parent | \$25  |
| Grounds Use Only                  | \$400 |
| Maintenance Bond                  | \$150 |
| Gate Key Deposit                  | \$40  |

Fees include PCANSW affiliation fees and individual insurance. Further insurance information and coverage can be found at <https://ponyclub.gowgatessport.com.au>

We also require family members over the age of 18 to have a current WWC check. Please ensure WWC numbers are renewed and forwarded to the secretary.

To be eligible for a refund of the maintenance bond you are required to complete at least 3 grounds maintenance days. It is your responsibility to ensure that you 'sign in' with one of the maintenance committee members.

The front gate lock will be changed annually. If you purchase a key, do not lend it out to non-members or your privilege to use the grounds will be forfeited. This same key will also unlock the male and female toilets.

Grounds Use Only Members Form and Conditions of Use is attached to the end of the Handbook.

### **Communicating with Members**

Emails are the primary use for communication as well as the Dural Pony Club Member's Only facebook page.

DPC's website <https://www.duralponyclub.com> and Facebook page is updated regularly with competition draws, photos and notices. Our Members Only Facebook page is used only for financial members with advice about rally days and events as well as for wet weather notices and cancellation of events. All DPC competitions, rally day invitations will be done through Just Go an email will be sent with a private link prior to the open entry date.

### **Privacy**

If you do not wish photos of you, your child or horse displayed on the pony club website, Facebook or published, please inform the pony club secretary/committee.

## PCA Rules

The following rules have been taken from the PCA Handbook. For more detailed information (and lots more rules we suggest you become familiar with the PCA Handbook. The PCA Handbook is available to download or purchase. The website is the best option as it is constantly updated. <https://pcansw.org.au/policies/pca-handbook>

From Section2 – SCHEDULE “A” RULES

5.1 - “Junior” – members under 17

5.2 - “Associate” – members 17 years and under 25 years

3.15 - “Senior” – members 25 years of age and over.

3.15 - In special circumstances visiting memberships may granted by the Committee for a limited period.

5.11—5.14 - (abridged) Any member who has been a member of a club within the PCA during the last 5 years must obtain a transfer from that club before joining another club—unless their previous club is no longer operating. This transfer must be requested at least 30 days before attending a competition under the banner of the new club, unless the transfer is due to the rider’s change of address, in which case they may compete immediately without the waiting period.

3.1 - (abridged) Members shall be financial with one Pony Club only and may not compete for another club.

Adults 25 years and over are not permitted to ride for the purpose of receiving instruction or competing at Pony Club functions. They can ride for the purpose of assisting, demonstrating or supervision with the approval of the Club Senior Instructor. Instructors or those applying to become instructors, may, with the approval of the Club Senior Instructor, ride and receive instruction at instructional schools.

3.15.3 - (abridged) A member is not allowed to ride another member’s horse at a rally day without the permission of the senior instructor, the owner of the horse and the parent of the rider.

Only current financial members under 25 years of age may ride at a rally day or pony club event at DPC. Non-members may not ride on the DPC grounds at any time.

## **Part 2: PONY CLUB UNIFORM, HORSE AND SADDLERY REQUIREMENTS AND RULES**

### Dural Pony Club Dress Code for Rally Days

**Summer Uniform:** Beige, oatmeal or black Jodhpurs or riding pants, yellow & black polo shirt with DPC emblem, Caps with DPC emblem. DPC Saddlecloth

**Winter Uniform:** Beige, oatmeal or black jodhpurs or riding pants, white shirt, DPC yellow/black stripe tie, black woollen V-neck jumper. DPC Saddlecloth

#### **Additional Uniform Notes:**

- DPC spray jacket may be worn in adverse conditions and must be zipped up while riding.
- Check entry forms and schedules for closed, zone and state competitions on uniform requirements
- Only prescription spectacles or ASA safety sunglasses may be worn.
- Stud earrings permitted but must be no more than 5mm in diameter. They must be taped over.
- Chapettes may be worn by all ages at rally days, but NOT at competitions
- The carrying of mobile phones whilst riding is not permitted.

**Zone Uniforms** When entering state events Zone 23 uniform must be worn. Beige or oatmeal jodhpurs or riding pants, white shirt, red tie, red woollen V-neck jumper. Zone 23 red Saddlecloth. These items may be borrowed from the DPC uniform co-ordinator. A \$50 deposit must be made and will be refunded on items being returned washed and clean for the next representative to use.

**Helmet Standards:** Helmets must be tagged by a certified club gear checker, current helmet standards as of January 2021 can be found at:  
<https://ponyclubaustralia.com.au/wp-content/uploads/2020/06/PCA-helmets-2020.pdf>

**Safety Vest Standards:** Safety Vest must be checked prior to any Cross-Country Jumping, Ride to Time and Speed to Safety. Safety Vests must meet the current standards effective 1st January 2020. EN13158:2009 level 3, BETA 2009 Level 3, EN13158:2018 level 3, BETA 2018 Level 3

### **Gear Check per discipline**

A more comprehensive and updated version of Gear Requirements for horse, rider and disciplines may be found at;  
[https://www.pcansw.org.au/docs/general/45/section\\_07-2.pdf](https://www.pcansw.org.au/docs/general/45/section_07-2.pdf)  
[https://pcansw.org.au/docs/general/82/pony\\_club\\_australia\\_national\\_gear\\_rules\\_v3.pdf](https://pcansw.org.au/docs/general/82/pony_club_australia_national_gear_rules_v3.pdf)

### **Care of Saddlery**

Your gear must be in good condition for you to be allowed to ride. Clean and oil leather regularly. Gear-checkers will look for signs of wear and tear and you will not be allowed to ride without replacing any gear that is considered to be in danger of breaking. Make sure that all stitching is intact, that leather is not cracked and that the holes in the girth points and stirrup leathers aren't torn.

The above is a general guide only. When riding in pony club competitions check what tack you are allowed to use before you go – it varies with the disciplines, and gear check at Zone and State level can be very strict. Please discuss any non-standard gear with our club captain, senior instructor before you go. Interpretations as to whether gear is acceptable vary.

### **Horses at Pony Club**

Horses ridden in pony club competitions (club, zone or state) must be either owned or leased by a member of Dural Pony Club. DPC also requires that the mount/rider combination has attended 2 full instructional rally days in the preceding 12 months for closed competitions. This includes representing DPC at outside club events and Agricultural Shows etc

PCA By-law S4-13 Ownership of mounts: The mount must be owned for at least one month prior to and for one month after the competition.

No lease will be recognized unless it is for a period of at least SIX MONTHS. The lease must be signed by the lessee and the lessor in the presence of a Justice of the Peace who must witness the signatures and the date of signing. The lease form must then be countersigned by the Secretary of the Club to which the lessee belongs. The original lease form must then be forwarded to the Association office and a copy each to the lessee, the lessor, the Club Secretary and the Zone Secretary. (Lease agreement forms are available from the Association office.) The leased horse cannot be used in competition until a period of SIX WEEKS has elapsed from the date the lease is signed by all parties. If the lease is renewed without a break in time, no further qualifying period is necessary. During the term of the lease the horse cannot be ridden in Pony Club competition by any person not a member of the lessee's Club.

A horse lease form can be obtained at [https://pcansw.org.au/docs/general/72/horse\\_lease\\_form\\_complete-2.pdf](https://pcansw.org.au/docs/general/72/horse_lease_form_complete-2.pdf)

No stallions or rigs are allowed on the DPC grounds or at any pony club event. Pony club mounts should be suited to the rider's level of experience.

Red Ribbons on tails – if your pony is likely to kick tie a red ribbon around the top of its dock to warn other riders not to get too close.

## Horse Welfare

Points below have been taken from PCA Horse Welfare Policy. The full policy and useful information can be found at: <https://ponyclubaustralia.com.au/wp-content/uploads/2020/06/PCA-Horse-Welfare-Policy-WEB.pdf>

It is the responsibility of the Horse Welfare Officer and of all instructors, to ensure that horses come to Pony Club in good condition and are well treated whilst on the DPC grounds. We reserve the right to advise you about the welfare of your horse—hoof care, badly fitting tack, nutrition, veterinary problems etc. We also reserve the right to terminate your membership of the club if we observe repeated acts of cruelty towards your horse.

- At pony club rally days and events ensure horses have sufficient clean water and hay in between activities.
- All rally days and events will comply with the PCA Hot Weather Policy

<https://ponyclubaustralia.com.au/wp-content/uploads/2020/06/PCA-Hot-weather-2019-2.pdf>

It is a breach to:

- Trim horse's sensory hairs
- Remove hair from horse's inner ear
- Use a horse less than 4 years old for competitive pony club
- Ride a horse with lameness
- Use a noseband, bit, spurs or whip in a manner that results in injury or visible blood and swelling
- Use any method of deliberate pain or injury in training such as rapping or scoring

All gear must comply with the PCA National Gear Rules

<https://ponyclubaustralia.com.au/wp-content/uploads/2020/06/PCA-National-Gear-Rules-2023.pdf>

It is a breach to:

- Use any gear which forces the horse's nasal passage behind the vertical for extended periods of time
- Hobble horses
- Ride dangerously
- Leave horse tethered
- Leave stressed horse tethered and without constant supervision
- Use a whip or other item to hit an unriden horse other than to guide onto a float/truck or use a lunging whip while lunging

It is a breach of policy to strike a ridden horse:

- More than twice
- After the last effort in a competition
- With an overarm action



- Venting rider or coaches temper
- On any area of the body of the horse other than behind rider's leg or down the shoulder of the horse

It is a breach to:

- Tug on the reins inflicting pain with the bit
- Use spurs to reprimand a horse
- Instruct a rider to use a whip or spurs in a non-approved manner

At Dural Pony Club we have many secure day yards to place your horse. Ensure yards are cleaned of any manure and hay for the next horse. If any yards are in need of repair, please report this to the maintenance team.

If tying your horse to the float, the float must be connected to the car. If tied to a DPC fixture, always use twine or string that will break before the structure does. Horses must not be tied by reins connected to a bit, a halter and lead rope are to be used.

## **Part 3: WHAT WE DO AT PONY CLUB**

### **Rally Days**

Rally days are the club's regular meetings. Dural Pony Club holds rally days on the 1st and 3rd Sundays of each month from February to November. Our Registration day is usually the first Saturday in February day before our first rally day and our AGM and annual trophy presentation is held in November/ December. DPC holds rally days during school holidays - except Easter Sunday.

Any rider under 18 years of age must have a parent, or other adult who is responsible for the child present at the grounds when he/she is riding.

Rally day invitations are processed through Just Go an email with a link will be emailed for your action. Indicating your attendance for the rally day, assists the club captain to plan the rally day, groups and activities around the number of attendees. An email will be circulated after the close of entry confirming, start time, groups, activities, instructors and any other relevant information. Replying to the entry also assists our canteen co-ordinator in catering for the day.

### **Rally Day Format**

- Rally Day start time approximately 9am, dependant on weather and time of year this time is subject to change.
- Rally Day consists of 3 sessions
- Lunch is usually after the 2<sup>nd</sup> session, followed by the 3<sup>rd</sup> session
- Rally Day concludes between 2-3pm

It is mandatory before any member takes part in riding activities that an instructor performs a gear check and attendance is recorded. All gear check is to be done with the rider unmounted.

Only current financial PCA members may ride at PC events.

Please be punctual—If you are not present for gear check and troop line you will be required to remain unmounted until the commencement of the next activity/gear check. Instructors cannot leave their groups unattended to do gear checks for late arrivals.

A point score is kept (these points are used for the end of year Prize Presentations)— 5 points are awarded for each of the following:

- Attendance & punctuality – Into troop line on time.
- Uniform – Complete, neat and clean pony club uniform.
- Gear - Clean bridle, bit, saddle & saddle cloth, all correctly fitted.
- Horse/Pony - Clean, groomed horse, well-maintained hooves.

Rally days are organised and supervised by our club captain. Group instruction is given in the various disciplines by parent instructors, often with a particular focus determined by upcoming events. Horsemanship is also taught.

Our instructors are all volunteers, most are parents just like you/yours, and although we are lucky to have some very experienced, knowledgeable and highly qualified people who are here to help your children in a group - they cannot be expected to give intensive individual instruction.

Our aim is to help children become acquainted with the different disciplines and rules, to foster confidence and encourage young riders in an enjoyable, social and safe environment. We do not pretend that we can turn your child into an Olympic competitor, you should appoint a professional instructor to help them realise that ambition!

Sometimes we organise PCA approved, professional instructors to give group lessons at a rally day in a particular discipline. A small charge will usually apply to members for participation in these clinics to help cover costs.

PCA has adopted the National Coaching Accreditation Scheme (NCAS) for training pony club instructors from 2010.

The Preliminary Instructor level qualifies instructors to teach up to D & D\* certificate level. This is adequate for teaching the majority of our riders. The zone runs a two day course every odd year. We would like all parents to consider attending this course, even if they do not wish to sit the test and be accredited. Often we require many helpers who are not accredited to assist with running a day under the supervision of an instructor, e.g. sporting timers, and of course the more knowledgeable our helpers, the safer the activities will be. If you're new to horses it will also help your child's progress immensely.

Further knowledge and skills are required to become a higher level instructor, while our club senior instructors must be highly experienced and knowledgeable in all areas of pony club, riding and horsemanship.

## Rally Day and Grounds Etiquette

Please **remember to close the gate** as you enter and exit the grounds.

**Riding in the car park areas is strictly forbidden** – you must lead your horse up to the riding area before mounting and dismount before you go back to your float. No horses are permitted near the club house or picnic tables.

**All riders must have a gear check before mounting their horse** - points will be assigned for attendance, presentation and care of horse and gear.

A Rally Day starts and finishes when the Club Captain officially opens and closes the Day. An adult/parent must supervise riders outside the official times.

**ALL Pony Club parents/members are expected to help with rally days**, set-up and pack-up, maintenance days, trophy days and in the canteen. Please remember we are all volunteers, this is not a riding school with paid employees and we all like to watch our children ride and get home at a reasonable hour.

**All riders must obey the Instructors.** No one is to ride outside a group during Rally Days. All Riders must remain in their Group unless the group Instructor grants permission to leave.

Swearing and abusive language by anyone will not be tolerated.

An approved helmet must be worn by everyone - parents and riders - when lunging horses and ponies.

Riders are to WALK ONLY when riding between groups or activities.

ALL Show Jumps and Cross-Country Jumps are **closed** during a Pony Club Rally Day and are NOT to be jumped unless under the supervision of an instructor during group time. Any rider not abiding by this rule will be asked to dismount for a nominated period of time.

Beginners who are not totally in control of their horse/pony will have to be led in some or all events until they have control of their mount. Unled beginners will ride in the beginners' arena.

A beginner is a rider who cannot ride a horse/pony in control at a walk, trot and canter. If you are not sure what category you should enter for a competition, ask the event co-ordinator or club captain/senior instructor. You may be a beginner for one discipline e.g. show jumping and compete in the open classes for another e.g. show riding.

On wet days, please check your emails and our Members Only Facebook page. Our Club Captain will try to assess the weather/grounds. Every effort will be made by our Club Captain to make a decision early, but the weather can be unpredictable.

## Closed Competition Days

Closed competition days are held on a 1<sup>st</sup> or 3<sup>rd</sup> Sunday of the month instead of the usual rally day, however, start and finish times may be different. We aim to hold 6 each year - show riding, show jumping, one day event (including CT), dressage and sporting. On the rally days preceding these competitions we endeavour to go over the rules and skills required so that riders know what is to be expected and so that the competition day runs smoothly. It is to your benefit to attend these instructional rally days.

We run the open and graded divisions under full competition conditions and rules, so our riders learn the rules, etiquette and expectations necessary to compete at outside competitions. All DPC events will be published on Just Go, a private link with the entry will be emailed. Entries need to be submitted before the closing date and entries will be checked for eligibility. No late entries will be accepted. Flyers for the events will be emailed and posted on DPC Members Only Facebook Page. Dural members are not charged entry fees for closed competition days. Led/assisted beginners are held for each discipline in addition to the regular age groups/gradings so that every member of our club can participate in all disciplines.

If you believe you have special circumstances that are not covered by our rules, please advise the Committee in writing at least 2 weeks prior to an event. The decision may need to be decided at a committee meeting. You may consult the club captain/senior instructor initially. Requests made on the day of an event will not be considered.

### **DPC Two Day Rally Rule**

To be able to compete at DPC closed competitions the horse and rider combination must have attended two full DPC instructional rally days in the preceding 12 months before the event is held.

- Only non-competition or instructional rally days will count (riding HC at closed competitions does not count)
- You must attend the whole rally day - two half days will be counted as one day only.
- Associates can include rally days where they are instructing mounted or unmounted, attend a PCA regional school, state training squad, Zone 23 competition or PCA State competition.
- Juniors (under 17 years) may include the following; an unmounted rally day when they attend in full uniform, assist an instructor, attend PCA regional school, state training squad, Zone 23 competition or a PCA State competition.

Although closed competitions are generally for DPC members only, at the discretion of the committee, our closed events may be opened to members of other clubs, in which case extra awards will be provided for non-members.

### **Nominated Pony Club Mount**

There are some rules to abide by to ensure you are able to enter competitively.

- In order to be competitive at any DPC event, horse and rider combination must have attended 2 rally days within the preceding 12 months to be eligible to enter on that mount.
- It is the rider's responsibility to make sure the attendance sheet is marked with the correct mount and the attendance sheet will be final.
- Zone requires 3 rally days within the preceding 12 months, mount must be approved by the DPC senior instructor.
- You must have attended 1 rally day on that horse (not necessary to be within the past calendar year) if you wish to compete HC (non-competitive) on the horse.
- Issues that are unable to be resolved between the member, the Club Captain and the Senior Instructor will be settled by the Committee.

### **Lunging of Horses**

Competitors may exercise their horses in the areas provided. Horses may be schooled, exercised, or lunged only by their nominated riders at the venue for Closed, Zone or State competitions. All persons must wear an approved Equestrian Helmet whilst lunging a horse/pony at any Pony Club fixture. An adult member of The Pony Club Association of NSW is permitted to lunge a horse for riders under 17 years of age at all Pony Club competitions and rally days with the permission of the Senior Instructor, Zone Chief Instructor or Team Manager.

### **Zone, Area and State Competitions**

**Zone championships** are held each year in each of the disciplines—dressage, show jumping, jumping equitation, ODE, combined training, sporting, mounted games, team sporting and show riding.

You do not need to be selected for zone events, but approval from the club secretary needs to be noted to say that you are a financial member of the club, and that you have attended three rally days in the past 12 months. If you are transferring from another club a waiting period of 30 days may apply before you can represent Dural — please refer to our Secretary.

The Zone and State Competitions are highly competitive. You should try to compete at club level before attending a zone event, as it would be helpful to understand the running and etiquette of these competitions. We encourage all riders who feel confident enough to compete at this level to attend. The experience you will gain from competing at Zone and State Level is invaluable. You may not come away with a ribbon but if you bring along your best attitude, sense of club pride and are prepared to cheer on your fellow club members, you will have a great day whether you bring home a ribbon or not. Let

the senior instructor or Club Captain know if you are aiming to attend a Zone or State event and they can advise you if you are eligible and help you prepare.

The zone events are hosted by the pony clubs in the zone. Usually one zone event is held at DPC each year, attending others involves travelling to Terrey Hills, St Ives or Arcadia. The events are a good way to get to know other people in the zone, and they help cement relationships between DPC team members. Pre-entry is usually required, fees are charged, and gear check can be very strict! Notification of events and entry details will be forwarded by the DPC Secretary.

### Zone Cards

These are provided to you at DPC's Welcome Day at the beginning of the year and are a useful way of recording attendance and achievement throughout the year. You may be required to present this to the ZCI as part of your entry to a State event. You ARE responsible for filling out your zone card and it will be required for all Zone Competitions.

### Zone Jamboree

At the end of each year, all clubs in the zone attend a weekend competition called the Zone jamboree. We encourage all our members to attend. The competition includes hacking events, sporting and jumping. Ribbons are awarded in each age group, in each different event, and at the end of the weekend many trophies are awarded to the riders and clubs that have been most successful. The weekend is not however all about competition. It is also intended to be a social event that promotes friendship and understanding amongst all members of the zone. Everyone is encouraged to camp overnight and to participate in social activities that take place on Saturday night. As with other zone events, riders must have come to three instructional rally days over the previous 12 months to be eligible.

### State Championships and Royal Shows

State events are for competitive riders and must meet the following qualifying criteria to enter.

Riders must:

- Have completed 3 instructional rally days in the preceding 12 months
- Compete at the corresponding discipline at DPC closed event and at the zone event, which is held before state to allow riders to qualify.
- Qualifying times, scores, heights etc must be met before applying for state. The application must be supported by DPC senior instructor and approved by the Zone Chief Instructor before being submitted to State Office.

A state calendar of events, schedules and results can be found at <https://pcansw.org.au/events/state-interstate-events>  
Entries for these events are through your membership at My Pony Club-Login-JustGo. Follow the link at <https://pca.justgo.com>

The number of riders a zone can send may be limited so a selection process may be required. Competitions are usually held in country towns, camping may be required, and there is lots of fun and zone-team camaraderie to be had. At DPC we encourage all our members to aspire to state level competition—we're here to help—go for it!

Below are the PCANSW guidelines for reference to entering State Events:

Entering State Events Online — [https://www.pcansw.org.au/docs/general/78/entering\\_state\\_events\\_online.pdf](https://www.pcansw.org.au/docs/general/78/entering_state_events_online.pdf)

State Championship tests & qualifying times, individual & team competitions, rules and grades can be found at <https://pcansw.org.au/events/state-championship-tests>

**Discipline** rules, required saddlery, uniform requirements and other important information may be found in the PCA Handbook at <https://pcansw.org.au/policies/pca-handbook>

### Area One Competitions

Area 1 holds a show jumping competition annually. Often this incorporates all grades from E – A. Riders compete as part of a team, usually with 4 riders of the same grade from their club or zone.

## **Agricultural Shows**

Many agricultural show societies have a program of events for current members of Pony Club at their annual shows. They offer team of four riders, show riding /hacking classes, sporting and show jumping and often have point score awards for the clubs. DPC often sends a team to Castle Hill and Hawkesbury Shows. We encourage all our riders to participate. The points earned from participating/placing at these events add to members' end of year point score. Riders must have attended 2 ridden instructional rally days on the mount they will be competing on and seek approval from DPC Senior Instructor.

## **PCA Regional Schools**

The zone organises 2 day schools in the main disciplines using highly qualified professional instructors. Places are limited and preference given to those who regularly attend pony club. There is a small charge to riders for instruction.

## **Certificate Testing**

One of the ways that we encourage the development of horsemanship through Pony Clubs is by the awarding of proficiency certificates. There are 10 certificates: E, D, D-Star, C, C-Star, K, B, H A and A Honours. These are intended to assess the candidate's horsemanship, experience and riding ability at all stages in their development as riders. The first certificate (E) can be obtained at 5 years of age, and candidates are tested on basic horsemanship and riding ability—elementary grooming, feeding and general care of their horse and the ability to ride at a walk, trot and canter. All pony clubbers need to start with the D certificate as a pre-requisite for further certificates. The certificates then increase in difficulty until the A level which requires a very high standard of horsemanship (including a 2—3 hour written paper with a 65% pass mark, and an award of A (Honours) for those who get a 90% pass).

Minimum age for certificate testing is as follows:

| <b>Certificate</b> | <b>Recommended Ages</b> |
|--------------------|-------------------------|
| E Standard         | Under 7 Years           |
| D Standard         | 7 Years                 |
| D Star Standard    | 9 Years                 |
| C Standard         | 12 Years                |
| C Star Standard    | 14 Years                |
| K Standard         | 14 Years                |
| B Standard         | 16 Years                |
| A Standard         | 17 Years                |

Members who pass their certificate test will receive an embroidered badge to be sewn onto the right hand sleeve of their pony club long sleeve shirt and a certificate for their records. The D patch goes at the top of the sleeve, and the other badges follow in order down the sleeve.

For certificates higher than C a logbook of your riding experiences may be required. Keep a record of events attended (PCA and Open), training schools or camps, times you help out with instruction or with running a DPC or zone event, horses you have trained or broken in, work experience gained on a stud, foals you have bred etc. It all adds up to letting a zone chief instructor know you qualify for a top PCA horsemanship award.

Dates for certificate testing will be advised during the year.

## **Show Jumping Grading**

Is scheduled at a DPC rally day usually in advance to a closed or zone event. Grading is done by the senior instructor, up to C Grade and the ZCI B and A Grade, who assess the horse and rider combination over a course of jumps which incorporates height and the spread of the jumps relevant for the grade.

If you want to go up a grade you must be reassessed by the senior instructor and show performances at the current grade. Show Jumping grading cards or Zone 23 record cards are advised to be updated to keep a track of your performances. These recordings will assist your application to enter into PCA State events.

You must be graded to compete at any pony club jumping event at DPC, zone and state level or at agricultural shows and you can only compete in the level you are graded at.

If you think the horse or rider's performance level has decreased and you no longer think you can compete at your grade, you need to speak to the senior instructor giving the circumstances that have led to this. Do this well in advance of the competition, not on the day. For zone competitions and above you must be formally downgraded, meaning it must be approved by the ZCI.

For further information on show jumping grading, rules and regulations please click on the link [https://pcansw.org.au/docs/general/45/section\\_09\\_july\\_2020.pdf](https://pcansw.org.au/docs/general/45/section_09_july_2020.pdf)

### **F Grade – Non-Competitive**

This is for riders who are competent at riding on the flat at trot and canter in full control of their mounts, however the horse or rider will lack the ability to jump the heights or travel the speed required at E grade level.

Riders must be able to jump a height of 30cm with spreads up to about 40cm and ride at a speed of 250-275metres per minute (trot and canter pace throughout the course). All other rules of graded competition apply, with the same jumping and time penalties used as for E & D grade. Riders must be able to complete the course independently with no assistance from outsiders while on the course.

Examples of ungraded combinations are: riders who have come out of beginners but not yet ready to be graded, green horses without jumping experience with a rider who has been previously graded, horses that just won't jump the heights required at E grade level, horse/riders not confident to jump at E grade because the combination has not had the time/experience together or combinations who have suffered a setback with their jumping.

### **Beginners**

This is for riders who are usually just starting out, who have not jumped before or who lack the confidence and control to jump at ungraded level. If the child is on a lead rein they are in the "led" division and if they are not, they are in "unled". Outside assistance is permitted at beginners level only - a parent may be in the ring for unled riders also.

The rules for beginners are very relaxed – All jumps are low enough that they can be stepped over at a walk, many are poles on the ground or poles on low wooden blocks. Riders can take their time, they are not riding against the clock so they can walk around the course or trot when they feel comfortable. The purpose is that every child will get through the course and develop confidence while practicing the basics of jumping e.g. jumping seat, a flowing line through the course, keeping a straight line at approach, "take off" and departure, etc. The rider's aim should be to keep the pony travelling at a consistent, controlled trot throughout the course with no run outs. Judging may be based on the riders' skill, as in a jumping equitation competition, rather than jumping penalties, because of the height and nature of the jumps and the absence of timing.

## **Part 4: AWARDS & TROPHIES**

At the end of the pony club year we hold our Annual General Meeting and trophy presentation day. Riders must have attended at least five DPC rally days to qualify for a trophy. While some trophies are awarded for success in competitions, many of our trophies are aimed at rewarding each child for their own achievements and improvement throughout the year or for attending pony club regularly and caring for their pony and gear properly.

### **Closed Competition Awards**

Sashes and ribbons will be awarded to the overall champions and reserve champions and placings in each age group or grading, for each closed competition; Dressage, Show Jumping, Sporting, ODE, Combined Training & Show Riding. These will be presented either on the day of competition or the following rally day. Only those riding a qualified mount and fulfilling all DPC requirements are eligible for Champion and Reserve Champion sashes.

### **Overall Champion Age Group Trophies**

These are awarded to the rider with the highest point score in each age group over the year and the name will be engraved on shields kept at the clubhouse. Points are awarded for the overall winners at our 5 closed competition days. The intention of these shields is to encourage active participation in ALL disciplines offered at pony club. Age groupings used in sporting, show riding and dressage competition days may not be the same as those used for the Overall Champion Trophies. Show jumping and One Day Events are not run in age groups but by the level of proficiency of the horse/rider combination i.e. their graded level.

Riders must compete at open level or graded competition to gain full points. i.e. Champion = 5 points, reserve = 4 pts and so on to 5<sup>th</sup> place. Those competing in 'Ungraded' jumping or dressage tests that are not the PCA prescribed tests for age will receive half points. i.e. Champion = 2 ½ pts, reserve = 2 pts, etc. to 5<sup>th</sup> place.

|                 |                     |  |                     |
|-----------------|---------------------|--|---------------------|
| Age Groups are: | Under 11 years      | 11 & under 13 years                    | 13 & under 15 years |
|                 | 15 & under 17 years | Associates (17 years & under 25 years) |                     |

Age is taken as at the 1<sup>st</sup> July. We reserve the right to combine age groups if numbers are low. Riders competing at beginners' level will be awarded points in a separate group, rather than their overall age group.

### **Personal Achievement Medallions**

These are awarded according to the level of achievement reached in competition and PCA certificate work during the year. There are 4 levels: Platinum, Gold, Silver and Bronze, which are awarded based on achievements throughout the year at Club, Zone and State level.

Other achievement trophies awarded include; Sportsmanship, Improvement, Endeavour & Encouragement.

### **Instructors Trophies**

These trophies are awarded to the riders who have been good pony clubbers in all respects. They attend regularly, have a go at most disciplines, show proficiency in their riding, have a good attitude towards all pony club personnel/fellow members and exhibit good sportsmanship.

### **Attendance and Gear Check Trophies**

These are to reward those who consistently attend rally days on time, with their horse and gear in good order. Every rally day the gear-checking instructor will record a point score on the rider's card and the highest total points over the year will win trophies.

Five points are awarded for each of the following criteria:

- Attendance & punctuality – In troop line by set time. for gear check.
- Uniform – Complete, neat and clean pony club uniform.
- Gear - Clean bridle, bit, saddle & saddle cloth, all correctly fitted.
- Horse/Pony - Clean, well-groomed horse.

### **Service and Leadership Awards**

To the rider who gives service to the club over and above what is expected, who is a good sportsman that leads by example and encourages fellow DPC Riders. The rider's name will be engraved on a perpetual.



## **Part 5: BEING AN ACTIVE DURAL PONY CLUB MEMBER**

Like all pony clubs, Dural Pony Club depends entirely on its members for administration, maintenance of its grounds and equipment, organisation of rally days and other riding events, operation of its canteen, fundraising and so on. We organise over twenty equestrian events and meetings a year. The Club can't function without the active participation of ALL its members.

### **So how can you be an active member?**

**Executive Committee** Office bearer roles must be filled at the AGM held in Nov or Dec each year, so that DPC meets legal requirements as a limited company and to be part of PCA.

**General Committee Members** Members 18 years and over can nominate for a position on the committee. Committee meetings are held in the first week of each month. All members are welcome to attend and put forward new ideas and suggestions.

**Discipline co-ordinators** are required to run our closed and zone events when hosted by Dural Pony Club. This can be done with a team. Points that need addressing are circulating a flyer, find judges (if required), scoring, circulating the draw etc. Assistance is always available to run these events.

**Canteen co-ordinator** and helpers not only allow us to have breakfast and lunch at our rally days but also brings in much needed funds, to keep membership fees low and assist in expenses to maintain grounds and equipment. DPC does not charge for closed competitions and this the only means of consistent fundraising. All assistance is required to assist with the canteen i.e. food preparation, cooking on the BBQ, serving at lunch time, at the end of the day cleaning, emptying bins etc

**Maintenance-Co-ordinator** Maintenance Days are also a valuable way to participate in the club. There are many jobs for whatever your talent, mowing, weeding, repairing jumps, mechanics, painting etc it is also a great way to get to know fellow parents and a great way for the children to appreciate and assist in taking responsibility in the care of the grounds also having social involvement in an activity that is important to them.

When joining DPC a maintenance bond is paid and rolls over every year if you have attended the minimum 3 maintenance days. There are usually around 7 maintenance days during the year which gives lots of opportunities to attend. If the minimum 3 maintenance days are not attended, you will formally receive a letter from the Executive Committee to renew your maintenance bond. If you are unable to meet the commitment, please write to the Executive Committee at [duralponyclub@hotmail.com](mailto:duralponyclub@hotmail.com)

There are many jobs for all abilities so help out when you can. We all have families, jobs and other responsibilities and all assistance is appreciated.

## **Part 6: USE OF THE GROUNDS OUTSIDE SCHEDULED EVENTS**

- Only current financial members of Dural Pony Club may ride on the grounds. No one else may ride on the grounds, even if the horse belongs to a DPC member.
- PCA membership provides insurance to fully paid members under 25 years of age. To see a copy of the policy please contact NSW Pony Club Association.
- Membership fees cover the period 1st January to 31st December. Fees may be paid from November to ensure use of the grounds over the Christmas holiday period.
- Members under 17 years of age must be supervised by an adult anytime they are on the grounds.
- Approved pony club helmet and boots must be worn at all times when mounted or lunging a horse.
- It is your responsibility to determine whether the area you are riding on or using is free of hazards before you commence. If you consider any aspect of the grounds or equipment and fittings is hazardous or in need of repair, please bring it to the attention of a committee member as soon as possible so that it can be rectified.
- Do not ride on any area of the grounds that is under maintenance, requires maintenance or is roped off.
- Use your judgment before riding on the grounds after rain, both for your own and your horse's safety and to prevent excessive damage to the grounds. The grounds may be closed at the discretion of the Grounds Committee after heavy rain to limit damage to the surface.
- The gate key must not be given /lent to anyone. Keep the front gates closed and locked at all times. Leaving the gates unlocked is irresponsible, gives access to vandals and puts all our facilities at risk.
- The DPC grounds are not to be used for commercial purposes unless permission is given by the Committee and a suitable arrangement has been negotiated.
- Members may have lessons on the grounds with their instructor but remember this does not give you exclusive use of the facilities (dressage arena, jumps etc) for that hour.
- Ride safely and show courtesy and respect to all riders using the grounds at all times. The DPC grounds are to be shared amongst members fairly regardless of their level of expertise. No rider has exclusive use of any part of the grounds or any equipment. If other members are waiting to use the arena or a set of jumps then you should limit your use of that area to a maximum of 15 minutes.
- Members representing the Pony Club at zone or state level events have priority use of the grounds on scheduled training days when in the company of an instructor.
- Make sure all taps are turned off when you leave the grounds. If you notice a leak, please turn the mains tap off near the front fence to the RHS of the gate and contact a Grounds Committee member ASAP.
- Please ensure that all equipment you have used is left in such a way as to be safe for other users of the grounds.
- Do not use the beginners' arena as a horse yard while others are using the grounds.
- Do not drive cars/trucks over riding areas and grass areas or park so as to obstruct cross country jumps.
- Do not ride dangerously or train difficult horses on the DPC grounds. It is of utmost importance to consider not only your own safety, but the safety of others. Committee members and the Horse Welfare Officer have the right to tell you to leave the grounds if the welfare of any person or horse is at risk.
- Stallions and colts are not to be brought onto the DPC grounds at any time.

## **Part 7: DISCIPLINES**

**One Day Events (ODE)** consists of 3 phases – dressage, show jumping and cross country. An ODE is a competition that tests the horse's submission in dressage, its jumping skill in show jumping and its strength, stamina and bravery in cross country.

**Show Jumping** involves horse and rider jumping a course of obstacles with points lost if the horse knocks an obstacle down, has time penalties or refuses to jump. There are many different show jumping events, with slightly different rules.

**Show Jumping Equitation** is one round of show jumping over a course of moderate height which is judged similarly to dressage with points awarded for the manner in which each jump is negotiated.

**Dressage** is a French word meaning "to train". Tests are judged according to the purpose which is indicated at the top of the dressage tests and relevant movements for each division, which advance in difficulty as you move up the levels.

**Sporting** competitions are run against the clock. The fastest time wins while bending through poles, jumping over poles, moving obstacles.

**Mounted Games & Team Sporting** These 2 disciplines have the same concept as sporting but have their own variation of rules and how each game is run. Teams are made up of 5 riders, 4 on the field and 1 reserve.

**Show Riding** This discipline covers gymkhana and show events. An event where horse and rider demonstrate their skills on the flat. The horse is judged on confirmation, paces and manners, whilst riders are judged on their riding ability. In some classes it is all about grooming and presentation. Riders compete as individuals and can also compete in pairs and team of 4 classes.

The above are the main disciplines competed at DPC & Zone 23. There are other State competitions that are available i.e. camp drafting, tetrathlon, team penning, polo cross. If you are interested in any of the other disciplines please let the committee know and we will do our best to have a clinic or bring in coaches to broaden your riding and competitive experience. For further information and requirements for all the disciplines please refer to the PCANSW handbook <https://pcansw.org.au/policies/pca-handbook> and the National Gear Rules <https://pcansw.org.au/docs/general/82/pony club australia national gear rules v3.pdf>

## **Part 8: SAFETY AROUND HORSES**

The committee at Dural Pony Club takes the safety of our members very seriously. In 2006 our Safety Officer implemented a program to increase awareness of safety around horses and to recognise dangerous situations to avoid accidents. This resulted in Dural Pony Club winning a GOLD award at the NSW Sports Safety Committee Awards.

If you can see ways of making DPC a safer place to ride, speak to our committee members or club captain.

The following guidelines apply to all people—adults and children - handling or riding horses at pony club :

- Wear a helmet when riding, lunging or handling horses.
- Wear riding boots when riding or closed in shoes when near horses
- Ride in control of your horse
- Talk to your horse when approaching so he knows you are there
- Make sure all gear is well maintained so it does not break
- Adjust and fit gear correctly – check girth often
- Wear a protective vest for jumping and cross country
- Put a red ribbon on the tail of a pony that kicks
- Consider other riders' levels of competence when riding past
- Always walk between activities at rally days

### **NEVER:**

- Ride in the car park area
- Run around horses
- Scream or shout when riding or when near a horse
- Ride up fast behind or ride into other horses
- Wrap reins or a lead rope around any part of our body
- Tie a horse by its bridle
- Leave your group without telling the instructor
- Crowd around someone who has fallen off

### **What to do when someone falls off**

- The instructor will signal an emergency stop by signalling with their hand and advising everyone to stop.
- All riders must stop where they are and await further instructions.
- Riders are to dismount and stand with their horse.
- Don't move the person— unless they fell off in the water jump!
- Someone stay with the injured person while another summons help.
- Tell the person to lie still and do not take their helmet off until they are examined for injury—further injury may result if moved at this stage.
- Provide shelter from the elements – sun, rain – if possible while waiting.
- Our safety officer or an instructor will assess the situation and take the necessary action.
- Fetch the DPC first aid kit and if necessary dial 000 for the ambulance.
- Crowds cause chaos – if you're not giving first aid please keep clear and stay calm. Keep all horses well away from the area.
- Make sure an Incident Report is completed and text directly to PCANSW. A copy should also be emailed to [duralponyclub@hotmail.com](mailto:duralponyclub@hotmail.com)

## **Part 9: PCA POLICIES AND CODES**

The following are excerpts from the PCA website Sun and Smoking Policies and Codes of Behaviour. For the full list of policies go to <http://www.pcansw.org.au/policies/policy-documents>

### **Sun Smart Policy**

The health of participants in Pony Club activities is of primary concern to the Pony club Association of New South Wales. It is acknowledged that skin cancer is a major public health problem in Australia, with two out of every three people requiring treatment for some form of skin cancer in their lifetime. It is recognised that skin cancer is preventable and like any other medical condition, it is best dealt with by the application of preventative measures.

While the PCANSW will endeavour to assist in sun protection when at meetings, rallies, training and competitions, it is recognised that ultimately, the responsibility is that of each individual.

Please remember to apply sunscreen to all exposed areas and to wear protective clothing. Sunscreen is available from the canteen for use by members.

### **Alcohol Policy**

The consumption of alcohol is absolutely forbidden for members under 18 years of age (the legal drinking age in Australia). The PCA of NSW will not tolerate any breach of this policy and will investigate any reported inappropriate use of alcohol in Pony Club activities.

Officials in charge of pony club activities must not consume alcohol during the conduct of the activity.

If parents choose to consume alcohol, this should be done discreetly and only at the end of the day's activities with due regard to the safety and care of riders and their horses.

### **Smoke Free Policy**

The Pony Club Association of NSW Inc recognises that passive smoking is hazardous to health and that non-smokers should be protected from tobacco smoke.

Accordingly, the following policy devised by PCANSW applies to all Members State, Zones and Clubs, Venues/areas. This policy applies to all members, administrators, officials, coaches, riders and visitors of the Club, Zone and State.

The PCANSW policy requires:

- Administration, dining, eating and office area to be smoke free.
- Change rooms and toilets to be smoke free.
- Cigarettes not to be sold (including from vending machines).
- Smoking not to be permitted in indoor spectator viewing and riding areas.
- That Outdoor spectator grandstands and seating areas should be smoke free. .
- That all indoor social functions of the organisation should be smoke free.
- Volunteers and officials should refrain from smoking while they are acting in an official capacity.
- Coaches and trainers to refrain from smoking whilst acting in their official capacity.
- Riders to refrain from smoking while in uniform.

Non-compliance with this policy may result in disciplinary action being taken by the Club/Zone or PCANSW Executive on behalf of Council. Note: Non-compliance could place PCANSW in jeopardy for Government funding.

### **Codes of Conduct**

Excerpts from Pony Club Association of New South Wales Inc

#### **Riders**

1. Play by the rules.
2. Never argue with an official. If you disagree, have your captain, coach or manager approach the official at a suitable time.

3. Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviors in any sport.
4. Work equally hard for yourself and /or your team. Your team's performance will benefit, so will you.
5. Be a good sport. Applaud all good performances whether by your team or the opposition.
6. Treat all participants in your sport as you like to be treated. Do not bully or take unfair advantage of another competitor.
7. Cooperate with your instructor, teammates and opponents. Without them there would be no competition.
8. Participate for your own enjoyment and benefit, not just to please parents and instructors.
9. Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

### **Parents**

1. Remember that children participate in sport for their enjoyment, as well as yours.
2. Encourage children to participate, do not force them.
3. Focus on the child's efforts and performance rather than winning or losing.
4. Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
5. Never ridicule or yell at a child for making a mistake or losing a competition.
6. Remember that children learn best by example. Appreciate good performances and skilful plays by all participants.
7. Support all efforts to remove verbal and physical abuse from sporting activities.
8. Show appreciation for instructors, officials and administrators. Without them, your child could not participate.
9. Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background and religion.

### **Instructors/Coaches**

1. Remember that young people participate for pleasure and winning is only part of the fun.
2. Never ridicule or yell at a rider for making a mistake or not coming first.
3. Be reasonable in your demands on riders' time, energy and enthusiasm.
4. Operate within the rules and spirit of your sport and teach your riders to do the same.
5. Ensure that the time riders spend with you is a positive experience.
6. All young people are deserving of equal attention and opportunities.
7. Avoid overplaying the talented riders; the just average need and deserve equal time.
8. Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all riders.
9. Display control, respect and professionalism to all involved with the sport. This includes opponents, instructors, officials, administrators, the media, parents and spectators. Encourage riders to do the same.
10. Show concern and caution towards sick and injured riders. Follow the advice of a physician when determining whether an injured rider is ready to recommence training or competition.
11. Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.

### **Administrators**

1. Involve young people in planning, leadership, evaluation and decision making related to the activity.
2. Give all young people equal opportunities to participate.
3. Create pathways for young people to participate in sport not just as a player but also as a coach, referee, administrator etc.
4. Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of young riders.
5. Provide quality supervision and instruction for junior riders.
6. Remember that young people participate for their enjoyment and benefit. Do not overemphasize awards.
7. Help instructors and officials highlight appropriate behavior and skill development, and help improve the standards of instruction and officiating.
8. Ensure that everyone involved in junior sport emphasizes fair play, and not winning at all costs.
9. Remember you set an example. Your behavior and comments should be positive and supportive. Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action

## Part 10: HISTORY

### The History of Dural Pony Club

The origins of Dural and District Pony Club go back to 1962 when Gael Gilroy and Sue Horton initiated a social riding club known as 'Dural and Districts Riding Club'. The first meeting of the club, chaired by Roy King, was held opposite the Gilroy's house at the Best's 'Halfway House', in Middle Dural – which was later burnt down.

Roy King became the first President and Jean Barker was secretary. Other foundation members were Jean Ayres, Ian Snell and Ron and Joan Jones. Initially the club met at a property in Derriwong Lane owned by Nancy Hunt, but that was soon outgrown, as was the next site in Johnston Rd, Galston. Mr and Mrs Fred Vickery allowed the club to re-establish itself on their vacant 40 acres on Old Northern Rd, Middle Dural. Initially the club met at the Southern end of 'Vickery's field' until power transmission lines were built over the site. They then moved to the Northern end under pine trees, which is the site fondly remembered by some members as 'Green Trees'.

In July 1963 the club affiliated with the NSW PCA. Instructors then were Sheila Jackson, Kath Smith, Joan Jones and Sheila Grahame, Ron Jones was the original club captain. Two years later Ron and Joan resigned from pony club, and started a social riding group – 'Melody Farm Picnic Meets' on alternate weekends to pony club. Circa 1967 the pony club moved to Ellerman Park at Round Corner. At this time John Appleton was President, Strachan Baker was treasurer, and Jean Barker was still secretary. In 1968, Don Lawson became club president, a position he held for the next 15 years.

At Ellerman Park the green horse float that was used to store the club's equipment was finally replaced with a clubhouse designed and built by club captain, David Casben. Show jump wings and sporting equipment were made by hand and, in 1971, a dressage arena was built, mostly with the labour of pony club parents, on the lower ground adjacent to Pellitt Lane where there is now a day care centre. In 1981 the pony club relocated its 100 members to the Bannerman Rd side of Holland Reserve, and Council built the library and sports centre at Ellerman Park. To raise funds for the move, Amy McGowan, who was later zone chief instructor, donated a part Arabian gelding as the prize in a raffle that generated approximately \$9000. Council provided money to clear and fence the site and provide a toilet / canteen block.

Don Lawson planned the site, laid the irrigation pipes, and did all the plumbing. The clubhouse was moved from Pellitt Lane and rebuilt on top of the toilet block where it stands today.

### The History of The Pony Club Association

Reproduction from the PCA website - [www.pcansw.org.au](http://www.pcansw.org.au)

The Pony Club movement came into being in England in 1929 to encourage members in their riding. Due to the popularity of this activity, it is now represented in no less than 25 countries with approximately 1500 Clubs.

Australia has by far the greatest representation with approximately 40% of the Clubs and junior membership in the world. In NSW, the first Pony Club was formed in 1946. All Clubs are affiliated with the Pony Club Association of NSW and through that, with the Australian Pony Club Council and The Pony Club of England.

NSW is divided into 28 Zones comprising approximately 285 Clubs. Each Zone has its own Committee and a Zone Chief Instructor whose duty it is to supervise and encourage the instruction policy within the Zone. Each Zone sends Councillors to Association meetings to determine general policy.

Children and young adults to the age of 25 have the opportunity to learn the skills of riding and general horsemanship and compete at state, national and international events. It is one of the few sports where males and females compete on equal terms.

MEMBERSHIP is open to anyone who is not considered a 'professional' under the Association rules. Junior members are under 17 years, Associate members are 17 and under 25 years and Senior Members are 25 years and over. Only Junior and Associate members are allowed to compete or receive instruction.

Pony Club is recognised as the kindergarten for future Olympians. This was evidenced in 1992, 1996 and 2000 when the successful Australian Eventing teams comprised former Pony Club members.

## Executive Committee

|                           |                                     |
|---------------------------|-------------------------------------|
| President                 | Sylvana Boyd                        |
| Vice Presidents           | Greg Hankins                        |
| Secretary                 | Leanne Boyce                        |
| Treasurer                 | Stephen Boyd                        |
| Club Captain              | Genevieve Boyd                      |
| Senior Instructor         | Lorraine Carter                     |
| Member Protection Officer | Sylvana Boyd                        |
| Safety Officer            | Gail Traynor                        |
| Club Corporate Member     | Lorraine Carter                     |
| Zone Delegates            | Lorraine Carter & Julie Fitzpatrick |
| Reserve Zone Delegates    | Greg Hankins & Genevieve Boyd       |

## DISCIPLINE COORDINATORS

|                              |   |
|------------------------------|---|
| Dressage                     | Genevieve Boyd & Abbey Stephenson             |
| Show Jumping                 | Lorraine Carter                               |
| One Day Event                | Emily Hankins & Greg Hankins                  |
| Show Riding                  | Julie Fitzpatrick, Tania Haigh & Wendy Blanch |
| Sporting / Mounted Game      | Sylvana Boyd & Clarisse Boyd                  |
| 60 <sup>th</sup> Anniversary | Junior Committee, Sylvana Boyd & Greg Hankins |

## SUPPORT COMMITTEE

|                      |                              |
|----------------------|------------------------------|
| Grounds Committee    | Steve Giulieri & Humberto Ho |
| Website/Social Media | Lisa Stephenson              |
| Canteen              | Kelly Naylor-Melki           |
| Child Protection     | Nina Gosling                 |
| Horse Welfare        | Genevieve Boyd               |
| Uniform              | Wendy Blanch                 |





ABN: 99 971 893 361

Bannerman Road, Kenthurst NSW 2156

duralponyclub@hotmail.com

## **Grounds Use Only Members Form – Dural Pony Club**

### **Conditions of Use Updated 3 February 2023**

The 'Condition of use' governs the acceptable use and behaviour of Grounds use only Members of Dural Pony Club. The 'Conditions of use' acts as a regulatory instrument to support safe and effective grounds use by Grounds use only Members, used to guide and enforce the requirements of Dural Pony Club.

Any Grounds use only Member, is required to comply with the terms of Dural Pony Club as set out below and in signing this form you are agreeing to comply with 'Conditions of use'.

Dural Pony Club will take the following actions with any Grounds use only Member found to be in breach of the 'Conditions of Use'.

- |                  |  |
|------------------|--|
| a) First breach  | - The participant will be provided with verbal corrective advice;  |
| b) Second breach | - The participant will be issued a formal written warning;   |
| c) Third breach  | - The participant who repeatedly fails to comply with the 'Conditions of Use' or the requirements may be removed from the Grounds use only Membership roll and asked to return their grounds key which remains the property of Dural Pony Club |

**Please Note** All applications for Membership must be ratified by the Executive Committee. If Membership is not ratified then any fees paid for that year will be refunded. The Executive Committee reserves the right to terminate Membership at any time during the year if warranted by breach of 'Conditions of Use' as set out below.

#### **Disclaimer Statement**

I acknowledge and agree that a condition of joining Dural Pony Club and using the club's grounds located at Bannerman Road, Kenthurst for equestrian activities, that neither the Executive Committee of Dural Pony Club, the individuals that serve on the committee and/or volunteers or the Pony Club Association of NSW shall be under any liability for my Death or any bodily injury, loss or damage to property and livestock which may be sustained or incurred by me as a result of using or being present at the Dural Pony Club, except in regard to any rights I may have arising under the Competition & Consumer Act 2010 effective 1st Jan 2011.

I acknowledge that Equestrian activities are dangerous and that accidents causing Death, Bodily Injury, Disability, property and/or livestock loss and/or injury can and do happen.

### **Conditions of Entry and Use of Dural Pony Club Grounds**

- All members must produce proof of current EA Membership before they will be allowed to use the Dural Pony Club Grounds.
- Helmets must be worn at all times and must be of the current safety standard and must be EA or PCANSW tagged.
- A body protector is compulsory when using Cross-Country jumps. A body protector manufactured after 2009 and labelled as complying to one of the following standards is mandatory:  
EN13158:2009 Level 3, BETA 2009 Level 3, EN13158:2018 Level 3, Beta 2018 Level 3
- Non-Members are not permitted to ride at the grounds, no bringing of riding guests and grounds key is not transferable.
- The grounds gate must remain closed at all times and should not be blocked open. The gate must always be padlocked when leaving the grounds.
- No riding in the car park and or designated car or truck parking areas.
- No grazing of horses and no horses to be let loose in the enclosed beginner's arena.
- All manure to be picked up from the sand arena at the completion of use.
- No riding on wet grounds and when grounds are closed.
- Dogs must be on a lead at all times.
- Smoking is prohibited on or near the grounds of Dural Pony Club at any time.
- Washing of horse floats and vehicles is prohibited on Dural Pony Club grounds.
- Wash bays are for washing horses only after the completion of your ride. They must be left in a tidy state free of manure and any other debris.
- When lunging a horse or pony an approved safety helmet and gloves must be worn at all times.
- Horses are not to be left unsupervised in horse yards and all manure is to be removed from the yards after use.
- Parking of cars, horse floats and horse trucks is to be in the parking areas only, no parking on the front main grassed riding area of Dural Pony Club.
- No horses are to be ridden in extreme heat and or weather to be deemed 'Extreme Heat'.
- Please report all grounds maintenance or incident issues by emailing to [duralponyclub@hotmail.com](mailto:duralponyclub@hotmail.com)
- No instruction of non-members, please see further bullet points.
  - 1) Commercial Activities including riding instruction,
    - a) A business is not permitted to operate within Dural Pony Club grounds without obtaining the prior written approval of and accreditation by Dural Pony Club on the terms and conditions as advised by Dural Pony Club
    - b) A Dural Pony Club grounds use only member may not give or receive riding instruction on the grounds unless the person holds a current instructor's certificate and has obtained the prior written approval of and accreditation by Dural Pony Club on the terms and conditions as advised by Dural Pony Club
  - 2) All grounds members or any other person must not commit any act of animal cruelty to any horse. Cruelty includes but is not limited to:
    - a) The excessive use of whips or spurs;
    - b) The use of whips around a horse's head;
    - c) Making a demand of exercise beyond the capabilities or fitness of the horse;
    - d) The use of ill-fitting, broken tack or equipment which causes pain;
    - e) The riding of a lame or sick horse;

Dural Pony Club reserves the right to remove any person in the event of animal cruelty and or to report the cruelty to the RSPCA or any relevant Government Agency.

## **Acknowledgement of 'Conditions of Use'**

All participants must complete and sign this form as acknowledgement of having read and understood the 'Conditions of Use' of Dural Pony Club grounds. The form must then be submitted and acknowledged by Dural Pony Club before you can use the grounds.

### **Acknowledgement**

I, \_\_\_\_\_, acknowledge that I have read and understand the 'Conditions of Use' and all dot points and I agree to abide by these conditions.

My current EA Member Number is: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

If the participant is a minor under 18 years, then the parent or guardian of that minor must also sign this document below:

I, \_\_\_\_\_, parent/guardian of the above signatory acknowledge that I have read and understand the 'Conditions of Use' and all dot points and I agree to abide by these conditions.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Grounds Member Contact Number: \_\_\_\_\_

Grounds Member Address: \_\_\_\_\_

Grounds Member Email: \_\_\_\_\_

### **Office Use Only:**

Approved by Executive Committee Member: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_